

# Senior Technician

## **HASTINGS WHITE ROCK THEATRE**

Job Description  
Person Specification

June 2022

**The White Rock Theatre is one of several live entertainment venues within the Company's current portfolio of regional theatres and concert halls.**

**Trafalgar Entertainment** was co-founded by Sir Howard Panter and Dame Rosemary Squire in 2017 and is a premium international live entertainment business focused on new productions, the distribution of live-streaming innovative content and the provision of unique spaces where people can come together to share in the experience of live entertainment. Trafalgar Entertainment is home to Trafalgar Theatre, Theatre Royal Sydney, Olympia Theatre, HQ Theatres & Hospitality, Trafalgar Theatre Productions, Trafalgar Releasing, Stagecoach Performing Arts, London Theatre Direct, Luke Shires Marketing, Jonathan Church Productions, Chiswick Cinema and More2Screen.

**The White Rock Theatre (WRT)** is situated in a commanding position on the Hastings shoreline. It presents a tremendously varied programme of theatre, concerts and live entertainment, including a spectacular annual pantomime. WRT's seaview lounge and foyer spaces enjoy stunning views of the Hastings coastline and Hastings Pier.

The venue also boasts several flexible spaces for meetings, rehearsals, workshops, conferences, parties and celebrations.

The WRT has a busy and varied Creative Learning Department responsible for programming various activities and opportunities for schools, families, young people and adults to engage with the theatre. The programme features everything from weekly theatre classes and amateur groups to school holiday musical theatre productions.

<b>Employment type:</b>	Full Time, Permanent
<b>Salary:</b>	Up to £21320, dependent on experience
<b>Hours:</b>	c. 40 per week, usually over five days out of seven, subject to variation to meet business requirements. Working hours will include evenings, weekends and Bank Holidays.
<b>Work location:</b>	You will be based at The White Rock Theatre, Hastings and may be required to travel to and work at other HQT&H venues. Approved travel expenses will be reimbursed.
<b>Purpose of the role:</b>	The post holder will be responsible for all technical and associated aspects of stage and events presentation. The post holder will also support the Deputy Technical Manager with routine maintenance of the building and equipment, ensuring the highest standards of artistic quality and customer service are offered to theatregoers and other users of The White Rock Theatre, thus ensuring adherence to the Company's service policies and targets.
<b>Our ideal candidate:</b>	We seek an experienced all-around technician with sound, lighting and general maintenance knowledge.
<b>For an informal discussion, contact:</b>	Adam Harkin, Buildings and Technical Manager 01424 462294 <a href="mailto:adam@whiterocktheatre.org.uk">adam@whiterocktheatre.org.uk</a>
<b>Closing date:</b>	15 July 2022
<b>How to apply:</b>	Send your CV and a covering letter to <a href="mailto:adam@whiterocktheatre.org.uk">adam@whiterocktheatre.org.uk</a> . Tell us

## **SENIOR TECHNICIAN**

White Rock Theatre

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why you think you are suited to this role, why it interests you and how we'll benefit from having you on board!

**REPORTING**

You will report directly to the Deputy Technical Manager.

The posts you will line manage in this role are the Casual Technicians.

**KEY ACCOUNTABILITIES****Operations**

- Be responsible for operating all sound and lighting equipment, including the theatre sound desks and lighting boards, as part of the Technical team.
- Operate flying systems and follow spots.
- Assist visiting performers and companies with the get-in of all staging and electrical equipment.
- Assist in rigging, focusing lights, and any additional sound installations as required.
- Assist in the breakdown and get out of all staging and equipment after performances and events.
- Be responsible for the rigging and connecting additional power supplies as required by some events.
- The post holder will ensure they are fully aware of the requirements of forthcoming presentations and other duties and that such provisions and obligations are fully met.
- Assist with staging and production duties when required.
- Exercise the highest level of professionalism in staging all events at the White Rock Theatre, working closely with both professional and amateur visiting producers and artists and being fully conversant with their stage and technical requirements.
- Promote good customer relations, particularly with amateur production companies and personnel.
- Ensure all technical and stage areas are clear of personnel and performers after events and performances. In addition, ensure that all areas are clear and secure and all equipment is intact.
- Ensure that all technical and stage equipment is operated correctly and maintained and that all technical and stage areas are kept clean, tidy and safe.
- Assist the Buildings and Technical Manager in day-to-day maintenance for the White Rock Theatre, including plant equipment, fixtures and fittings etc.

**Health & Safety**

- Abide by relevant health, safety, and licensing requirements and ensure all visiting performers and personnel also conform to these requirements.
- Adherence at all times to The White Rock Theatre Health and Safety at Work requirements, rules and regulations to ensure a duty of care to colleagues and others working at The White Rock Theatre, as well as to proper care of self.

### Other Responsibilities

- Undertake other duties within the Technical team as appropriate, including but not limited to assisting incoming productions with get-ins and get-outs of staging and technical equipment, house-light runs and maintenance tasks to ensure the building is well presented at all times.
- Dress per The White Rock Theatres' uniform policy and wear protective clothing as issued.
- Act as a key holder.
- Attend staff meetings as required.
- Agree to undertake any relevant training and development that may be required.
- Any other duties are required from time to time, taking into consideration the post's grade and the post holder's capabilities.

This Job Description is not an exhaustive description of your duties. You will be required to adopt a flexible approach to your role and responsibilities. In particular, from time to time, you may be required to undertake such alternative or additional duties as may be commensurate with your skills, experience and capabilities.

**PERSON SPECIFICATION**

To be considered for this post, you will need to evidence and demonstrate:

**Experience**

- Proven excellent track record for quality technical support of theatrical productions and related events
- Proven excellent track record of adherence to Health and Safety at Work regulations and procedures
- Excellent record of co-operation, communication, contribution and initiative as a member of a technical team in a theatre or entertainment environment

**Skills**

- Proven track record of supervisory and line management experience
- Personal achievement in technical ability and proficiency with up-to-date demonstrated knowledge of computerised lighting and sound control systems
- The ability to work in a well-organised, systematic manner with a high level of self-motivation
- Excellent verbal communication skills
- Experience in Microsoft Work, Outlook and Excel
- The ability to analyse and solve problems calmly and proactively.
- The ability to prioritise workload
- Able to carry out regular lone and assisted lifting tasks
- Ability to respond to varying workloads and to manage tasks and time efficiently
- Prepared to conform to uniform and PPE policy

**Knowledge**

- Proven experience operating stage machinery, including counterweight hemp, electric motors and chain blocks
- Proven experience in fault finding with the ability to repair technical equipment proficiently, safely and to a high standard
- Working knowledge and understanding of technical health and safety
- An understanding of fire safety, including previous experience in the operation of fire alarm panels (preferable)
- An understanding of security requirements in a technical environment (preferable)

**Qualifications**

- Current First Aid qualification
- Current PAT Testing qualification

**Attitude**

- Flexible approach to working arrangements to fulfil the unsociable hours required for this post
- A pro-active approach to problem-solving promptly and independently
- A pleasant and positive manner
- The desire to contribute positively and constructively to the technical team
- A willingness to undertake developmental opportunities

**Desirable**

- Current Tallescope Training
- Accredited Health & Safety training courses
- Good knowledge and experience in maintaining and repairing equipment
- Good knowledge and understanding of general building maintenance